

Pymble Ladies' College

POSITION DESCRIPTION

Title: Sport Coach (Casual)
Date updated: June 2025
Reports to: Sports Coordinator

COLLEGE VALUES



Pymble Ladies' College has five core values which guide our behaviour and interactions with one another and affirm our commitment to the Christian heritage of Pymble Ladies' College and our identity as a school of the Uniting Church school in Australia. All roles, policies and procedures are underpinned by these values, and the expectation that students, staff, and the wider College community alike live our values every day.

CARE – I am kind to myself and others

COURAGE – I am open to new experiences to learn and grow

RESPONSIBILITY – I take ownership of my actions

RESPECT – I value diversity, my worth and the worth of others

INTEGRITY – I do the right thing, even when no one is watching

POSITION SUMMARY

Pymble Sport is dedicated to establishing itself as a global leader in sports, providing opportunities where girls of all ages, abilities, and aspirations are encouraged to reach their fullest potential. Our programs are designed specifically to inspire a lifelong passion for sport and physical activity in young girls.

The Sport Coach (Casual) is responsible for preparing, delivering and evaluating training sessions that develop the skills, fitness and performance of athletes in a safe, supportive, and inclusive

environment. The Sport Coach (Casual) will foster a positive team culture, promote sportsmanship and encourage individual growth both on and off the field/court/water. This role will undertake training sessions from the programming of the Head Coach, Lead Coach or Sport Coordinator of your sport.

Key responsibilities include skill development, game strategy, performance monitoring, injury prevention and ensuring adherence to child safety and safeguarding policies. The coach acts as a role model, demonstrating leadership, integrity and enthusiasm for sport.

ROLE ACCOUNTABILITIES

1. Preparing Training Sessions

- 1.1 Ensure you have the training program prior to the session from your Head Coach, Lead Coach or Coordinator.
- 1.2 Ensure to arrive to training/competition sessions 15-30minutes prior to each training session to have the session set up prior to the first student arriving. Ensure to stay 15minutes post session to pack up each session.
- 1.3 The Coach is encouraged to provide feedback/advice to your sports leader in regard to selections and season/session plans.
- 1.4 Ensure appropriate equipment is set up and available for sessions to create an environment of development as well as safety.
- 1.5 Give thought prior to sessions for individual and team 'work-ons' for the session.

2. Delivering Training Sessions

- 2.1 Foster an environment promoting positivity and support where students are challenged as well as allowed to fail, praised for bravery and provided consistent and useful feedback.
- 2.2 Ensure interaction in sessions via feedback, demonstration and session presence.
- 2.3 Collaborate with sport leaders and other coaches to maintain high-quality participant experience.
- 2.4 Work collaboratively and proactively to ensure space is utilised amongst all teams.
- 2.5 Monitor student welfare and provide support as needed.

3. Evaluating Training Sessions

- 3.1 Use some form of monitoring to provide students with 'growth points' across the season.
- 3.2 Constantly seek feedback from students and sport leaders to improve sessions.

4. Relationship Management

- 4.1 Cultivate professional relationships with staff, students and parents.
- 4.2 Demonstrate teamwork and appreciation for cross-sport collaboration aiming towards the College's shared vision.

5. Communication

- 5.1 Ensure all communications are professional, courteous, accurate and reflective of the College's values.
- 5.2 Respond to sport leaders in a timely and professional manner.
- 5.3 Promote the positive outcomes of sport.

6. Risk and Compliance

- 6.1 Report directly to the Principal on any matters relating to child protection.
- 6.2 Consistently adhere to College policies and procedures, importantly the Risk Management, WHS, Child Protection and our emergency response practices.
- 6.3 Report all incidents via Clipboard in a timely manner.

7. Other duties that may be required from time to time.

PERSONAL CAPABILITIES

- Willingness to support and promote the ethos and values of the College.
- Experience in the sport you will be coaching either as an athlete or coach, or a strong willingness to learn the essentials of that sport.
- Proven ability to build positive relationships with students.
- Current CPR Certification or willing to obtain.
- Working with Children Check.